

## **RHS ATHLETIC BOOSTER CLUB REQUEST FOR FUNDING**

- 1) You must have a parent representative regularly attend monthly meetings for your request to be considered. Meetings are generally held the 1<sup>st</sup> Monday of every month. If there is an event conflict or questionable weather, check RHSABC website, [www.rhsabc.org](http://www.rhsabc.org) for cancellation.
- 2) Fill out the form and give to one of your parent reps to be presented at a monthly meeting.
- 3) The first month your wish list item is presented; the next month it is voted on for approval. Plan ahead so if your request is approved, you have time to make purchase before your season begins.
- 4) If your item is approved, your purchase can be made and a invoice must accompanied the check request or must be resubmitted.

We at rhs athletic booster club strive to give financial support to All athletic programs. In return for our efforts we ask for your support to help maintain team representatives at our monthly meetings and encourage your parents to purchase booster club membership.

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**RHS ATHLETIC BOOSTER CLUB PURCHASE REQUEST FORM**

Item: \_\_\_\_\_ Quantity: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Shipping: \_\_\_\_\_

Installation charge: \_\_\_\_\_

Vendor: (1) \_\_\_\_\_ Maintenance Contract cost: \_\_\_\_\_

Vendor: (2) \_\_\_\_\_ Maintenance Contract cost: \_\_\_\_\_

Vendor: (3) \_\_\_\_\_ Maintenance Contract cost: \_\_\_\_\_

**TOTAL COST:** \_\_\_\_\_

**COACH MAKING REQUEST:** \_\_\_\_\_ Sport: \_\_\_\_\_

Parent representative: (1) \_\_\_\_\_ Phone no. \_\_\_\_\_

(2) \_\_\_\_\_ Phone no. \_\_\_\_\_

What sport/sports will use this item? \_\_\_\_\_

What is the purpose of this item? \_\_\_\_\_

Anticipated years of use? \_\_\_\_\_ Was this a school budget request item? \_\_\_\_\_

**Coach's Signature:** \_\_\_\_\_

**Athletic Coordinator Signature** \_\_\_\_\_

**RHS Principal Signature** \_\_\_\_\_

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**FOR BOOSTER CLUB USE ONLY**

Date presented: \_\_\_\_\_ Date approved: \_\_\_\_\_ Amount approved: \_\_\_\_\_

Parent representative: \_\_\_\_\_

Comments: \_\_\_\_\_